

MINUTES
WILLMAR POLICE COMMISSION
Tuesday, May 21, 2019

A meeting of the Willmar Police Civil Service Commission was held on Tuesday, May 21, 2019, at the Law Enforcement Center in Willmar.

Present were Police Civil Service Commission members President Mike Kubesh, Vice President Earline Schulstad, and Secretary Dennis Anfinson. Police Chief Jim Felt and Administrative Assistant Sue Edwards were also present.

The meeting was called to order by President Kubesh at 8:58 a.m.

A motion was made by Commissioner Anfinson, seconded by Commissioner Schulstad, to approve the March 21, 2019 minutes as submitted. **Motion carried.**

Chief Felt informed the Commission that within the next month, the Willmar PD will have five police officer openings. He explained that the top candidate on the eligibility list had withdrawn from the hiring process due to medical issues and background packets were sent out to the next six candidates on the list.

Chief Felt explained that the department could only have a maximum of three candidates in the field training program at one time. He would like to hire three officers at this time, and two additional officers once the field training is completed on the first three candidates.

Discussion followed on the completed background investigations. Commissioner Anfinson made a motion, seconded by Commissioner Schulstad, to certify the top six names to the appointing authority, with the recommendation to offer police officer positions to Alexander Olson, Coleton Dittrich and Zachary Lueders, upon successful completion of psychological and physical testing. **Motion carried.**

Commissioner Anfinson also made a motion, seconded by Commissioner Schulstad, to make a conditional offer to Taylor Thunstedt, upon successful completion of the Skills Program, the MN POST examination, and psychological and physical testing. **Motion carried.**

An additional background packet will be sent to the next candidate on the eligibility list and once that is completed, the Commission will meet again to make a recommendation to the appointing authority for the fifth open position.

Miscellaneous

- Chief Felt informed the Commission that Detective Sergeant Vince King is retiring May 31, 2019, which leaves a vacant sergeant position within the department. Sergeant Chad Nelson will take over as Detective Sergeant in June. Discussion followed on the current sergeant's eligibility list which was established in October 2018. Commissioner Schulstad made a motion, seconded by Commissioner

Anfinson, to offer Officer Ross Livingood the vacant sergeant's position. **Motion carried.**

- Chief Felt also informed the Commission that Officer Pete Dobransky will be retiring June 30, 2019. There will be a joint coffee party for Vince King and Pete Dobransky on June 27th, at 2:00 p.m., in the Emergency Operations Center.
- Officer Mike Carlson turned in his letter of resignation May 7th, and has accepted a job with the Woodbury Police Department. His last day with the Willmar Police Department is May 24, 2019.
- With the shortage of officers for the summer, three new Community Service Officers were hired at the end of April; Nikki Cappelen, Hana DeSchepper and Carston Toedter. All three are in their first year of law enforcement at Ridgewater College and are also members of the Police Explorers Program.

There being no further business, a motion to adjourn was made by Commissioner Kubesh, seconded by Commissioner Anfinson. The meeting was adjourned at 9:53 a.m.

Secretary Dennis Anfinson
by Sue Edwards